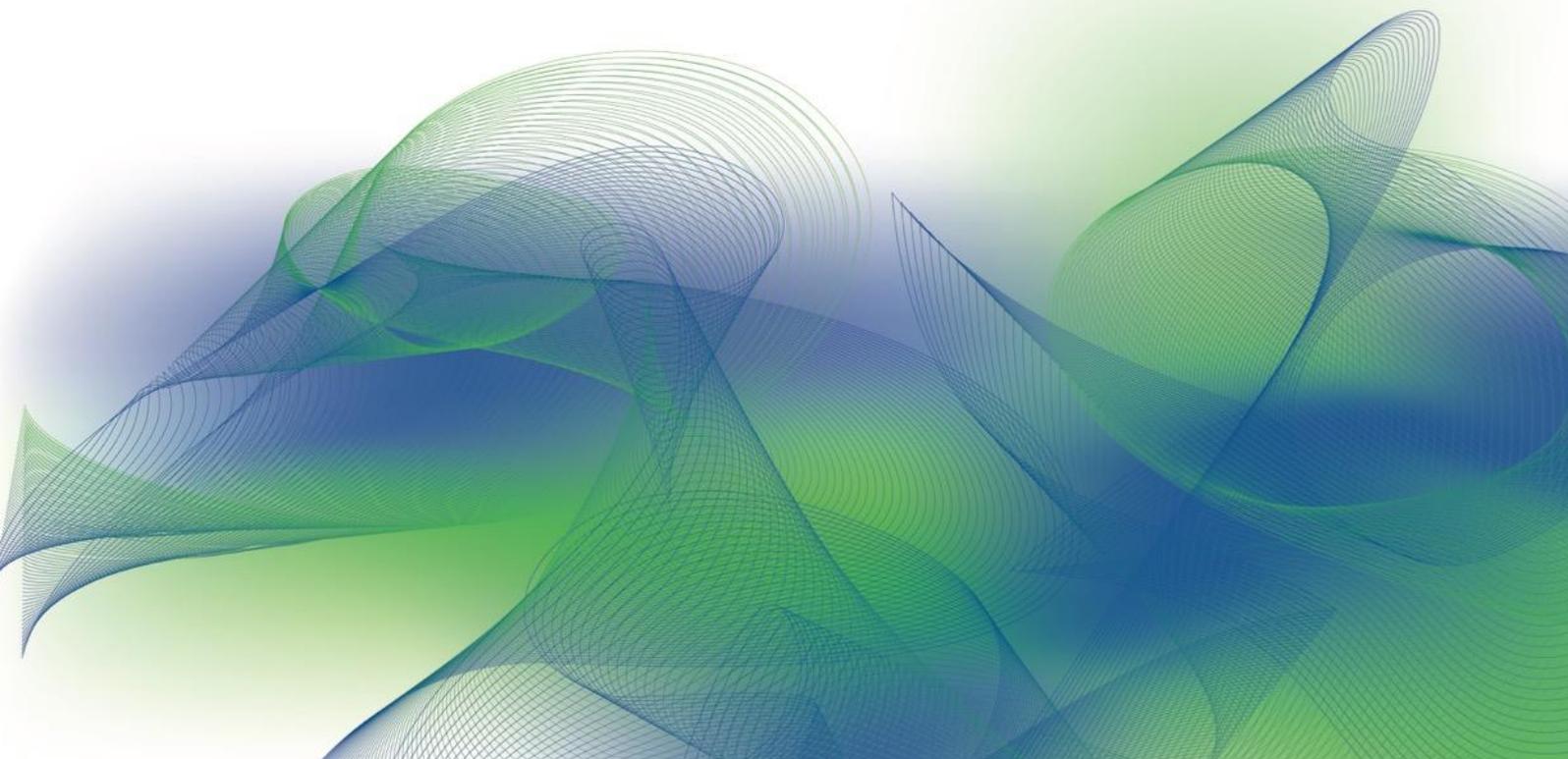


ZERO EMISSION MOBILITY INNOVATION FUND

Expression of Interest Form



Scottish Enterprise Zero Emission Mobility Innovation Fund

Expression of Interest Form

ZEMIF will be a key tool in supporting net zero ambitions by driving the decarbonisation of Scotland's transport sector, our largest greenhouse gas emitting sector. It will provide discretionary grant support for defined projects aimed at the manufacture and deployment of zero emission Heavy Duty Vehicle (HDV) components, systems, and niche zero emission HDVs. It aims to encourage collaboration and clustering of innovation activity as well as near-to-market innovation and commercialisation to drive decarbonisation of HDV's in Scotland and globally. ZEMIF has two main strands as follows.

Innovation2Manufacture: for projects aimed at scaling the manufacture of prototype zero emission vehicle components, systems and vehicles through to small scale manufacturing.

Innovation2Deployment: for projects aimed at rapid testing of novel transport concepts using technology, business model, software, and financial innovation.

Project expressions of interest will be assessed by Scottish Enterprise, successful applicants will be invited to submit a full Application.

The grant is only available to companies in Scotland or companies wanting to establish a presence within Scotland to carry out research and development activities. It may be a single Scottish based company working in isolation or multiple companies, of which at least one is Scottish, working in collaboration. The aim of the grant is to encourage investment in research and development and create jobs in Scotland. To secure a grant, companies will be legally obligated to create and/or safeguard jobs throughout the project and maintain these positions for a period of up to 24 months post project completion.

As part of its **Fair Work Action Plan**, the Scottish government has set out the goal to make Scotland a Fair Work Nation by 2025. To help achieve this goal, if you are invited to apply for Scottish Enterprise grant support your application will be assessed against the Scottish Government's seven Fair Work First Criteria including payment of the Real Living Wage.

Please note that to secure a R&D grant, you must be able to demonstrate that your business has met or will meet the Fair Work First Criteria within six weeks of signing any contract of award, or provide a report that sets out your 2-year plan in progressing towards meeting the Fair Work First principles. If you are unable to commit to the criteria, Scottish Enterprise may not be able to offer you an award

This form asks you for the information we need to assess your Expression of Interest (EOI). There will be some areas of overlap in the EOI form, and the Grant Application Form should you be invited to apply. This is to allow you to expand on the information we ask for in this form.

If you are invited to apply for funding, we will check that you meet the conditions relating to subsidy regime and technical content, carry out a detailed financial assessment on the financial performance of your company (and of each company applying for support for projects involving more than one company) based on your project costs and your project funding.

Grants should therefore be considered 'notified state aid' so your spending on a project does not qualify for SME R&D relief. However, if you are a registered company, you may still be able to benefit from a research and development expenditure credit (RDEC). There is more information on the R&D tax credit scheme on the HM Revenue and Customs website at www.hmrc.gov.uk/randd

We are committed to encouraging applicants from all backgrounds and sectors. We will treat all Expressions of Interest equally. Any personal data collected here will be used and stored in accordance with SE's privacy notice.

Once complete, this EOI form, any supporting documentation and the declaration, should be sent to:

enquiries@scotent.co.uk

1. Background information

Business name and address

Company registration number

Website

Major shareholders
(Including respective shareholdings)

Principal activities and main products/services

2. Details about the project for which you would like grant support

Project title

Project description (Up to 500 words)

Please also attach any supporting documentation and/or hyperlinks that will allow SE to assess the level of development your proposed product, process or service is at now and the level of development at the end of the project. Include at least a paragraph of information on each of the following:

- what the project is
- the potential environmental benefits of the project quantified where possible
- the location of your project
- how you will source the requirements for your project
- the team that is in place and any additional project partners that you require to support the project
- the key markets for your proposed product, process or service
- your proposed route to commercialisation

Successful applicants' projects will be required to demonstrate a clear route to market.

Expected benefits to business			
Current status of the project (In terms of planning/ commitment)			
Does the project deliver a new or improved product or process?			
Explain why the project is technically challenging?			
Capital expenditure			
Project capital expenditure	£		Details
Land and buildings			
Plant and machinery			
IT & office equipment			
Other			
Total			Over _____ years
Project jobs			
	During year 1	During year 2	During year 3
Created			
Safeguarded/protected			
Of these jobs, how many are considered 'green'			
Total			
Average salary (£)			
Please provide details as to why the project will create/safeguard these positions			
Please provide details of any project jobs with an hourly rate of less than the Real Living Wage (£9.50/hour) ¹			
Please provide details of any new jobs that will be partly or wholly carried out away from the project premises (e.g., sales staff, staff working at home/customer premises).			

3. Wider impacts

Estimate the additional exports that the project will deliver after the project is complete. Provide a	
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¹ For further details on the Real Living Wage please see <https://www.livingwage.org.uk/what-real-living-wage>

cumulative figure for the three years after project completion.	
Estimate the CO _{2e} reduction that the project will deliver after the project is complete and explain how this will be achieved as a result of the project (this should include emission reductions from vehicles, supply chain and customers; "Level 1-3 emissions"). Please provide a cumulative figure for the three years after project completion	
What is your current Scottish supply chain spend?	
What additional Scottish supply chain spend could the project deliver?	

4. Need for assistance

(a) Grant funding should be the final piece of the funding package. Please provide details of outline project funding.

Project funding	£	Source/ details
Equity		
Loans		
HP/lease finance		
Internal funds		
Other grants		
Total		

(b) You need to demonstrate that your project needs grant funding to proceed

(a) Amount of grant requested	£
(b) Why would the project not go ahead without a grant of this amount?	

5. FAIR WORK PRACTICES - As part of our appraisal we will consider your approach to the Scottish Government's seven, Fair Work First Criteria. Fill in the table below to self-declare your ability to demonstrate/work towards/or if you are unable to commit to the Fair Work First criteria. Please note that if you are unable to commit to the criteria, or to provide a 2-year plan on how you aim to meet the criteria, Scottish Enterprise may not be able to offer you an award at this time. **If you are Unable to Commit to any of the seven criteria, please contact SE's appraisal team (Contact Grant Appraisal Admin) to discuss before applying**

	Demonstrate	Working Towards	Unable to Commit
Payment of Real Living Wage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No inappropriate use of Zero Hour Contracts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appropriate channels for effective voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Investment in workforce development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Action to tackle the gender pay gap and create a more diverse and inclusive workplace	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flexible and Family Friendly Practices	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No Fire and Rehire policies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

As a condition of funding, companies will be expected to either demonstrate or agree to work towards the Real Living Wage for ALL employees as described by the Living Wage Foundation [FAQs | Living Wage Foundation](#). Any companies using Zero Hour contracts will need to declare that this is appropriate, as outlined within Scottish Government Guidance. Any company employing over 250 staff require by law to publish their Gender Pay Gap.

It is recognised that not all companies will be at the same stage of implementing Fair Work practices and therefore on application for SE funding, the company will be asked to **self-declare its commitment** and provide a current status, i.e., **currently demonstrates, working towards or unable to commit**, against each of the criteria in section 5 above. The [Fair Work Employer Support Tool](#) can help a company benchmark its Fair Work practices and may help identify and prioritise actions.

Companies “currently demonstrating” commitment will have no further action at this point.

For those “working towards”, a 2-year plan should be in place no more than 6 weeks after a contract is signed and returned. The plan should outline the actions the company will take to meet/demonstrate the criteria within no more than a 24-month period from the original Fair Work First record being established. This should show milestones within this timeframe.

No project will be permitted to proceed where the company is ‘unable to commit’ to the conditions of grant (i.e., RLW and Zero Hour Contracts).

6. CONTACT INFORMATION

Contact details	Applicant	Advisor (if applicable)
Contact name		
Position		
Telephone number		
Email address		
Scottish Enterprise contact/ Business Gateway Advisor (if applicable)		

Zero Emission Mobility Innovation Fund Expression of Interest declaration

Please make sure that you include the information requested above in your Expression of Interest. If you do not include all the information listed, your Expression of Interest will be delayed, or we may not be able to process it. If you are invited to apply, and the project involves more than one company, we will request further information on each of the companies except for the project proposal which should cover the project as a whole and which the company acting as our lead contact should provide.

Declaration

- I confirm that I am authorised to sign on behalf of the company.
- I confirm that all the information given in this Expression of Interest (including the Expression of Interest, proposal and all supporting documents and appendices) is true and accurate. I understand that the Expression of Interest may not be valid if any of the information is false or inaccurate, and if this is the case, I may have to pay back any grant our company has received.
- I confirm that I am content that company name, project description and grant request are shared with Scottish Government and agencies delivering ZEMIF. Full list available on request.

- I acknowledge that any changes to this Expression of Interest must be made in line with the procedures you or Scottish Government have told me about.
I can confirm that the company does not currently or intend to trade/act on behalf of/provide services to Russia and/or Belarus.

Name (BLOCK CAPITALS)

Position in company

Company name

Date

PLEASE SUBMIT THIS FORM TO:

enquiries@scotent.co.uk